

**NEW MEXICO MEDICAL INSURANCE POOL – BEWELLM, NEW MEXICO’S HEALTH
INSURANCE EXCHANGE
TRANSITION ADVISORY COMMITTEE CHARTER**

The New Mexico Medical Insurance Pool (NMMIP) – New Mexico Health Insurance Exchange (NMHIX) Transition Advisory Committee is a committee of community members appointed by the Board (“Board”) of beWellnm, established by Laws of 2013, Chapter 54, in the regular session of 2013.

1. Mission. The Committee is established by SB221 S(3) to provide recommendations to the Board in the fulfillment of beWellnm’s mission, which states that the Board shall, “create an advisory committee made up of members insured through the New Mexico health insurance alliance and the New Mexico medical insurance pool to make recommendations to the board regarding the transition of each organization’s insured members into the exchange. The advisory committee shall only exist until a transition plan has been adopted by the board.”

2. Committee Functions

2.1 Scope. The Committee shall provide the beWellnm Board and NMMIP Board and staff recommendations and support on the transition of NMMIP members to the Exchange, and assist the Board and staff with decision-making. The Committee shall exist until a transition plan has been adopted or until the Board deems the advisory committee no longer necessary.

2.2 Reporting. The Committee shall report regularly either verbally or in writing to both the beWellnm and NMMIP Boards on Committee discussions and recommendations.

3. Committee Structure

3.1 Committee Membership and Appointment. The Committee should be made up of community members from designated categories, including members of the NMMIP as outlined by SB221 Section S(3). The transition committee members will represent the following the following categories:

Agency Representatives	3 members
Health Insurance Issuers	5 members
Insurance Brokers	1 member
NMMIP Enrollees	5 members
Board Representatives	2 members
Total	16 members

Adopted On: 8/21/2015

Revised On: 3/18/2016

Appointment Recommendations	
Organization	Individual Appointee
<i>Co-Chairs (NMHIX, NMMIP)</i>	
NMHIX	Amy Dowd
NMMIP	Debbie Armstrong
HSD	
<i>Health Insurance Issuers (To be appointed by each QHP) – 5 members</i>	
Blue Cross Blue Shield of New Mexico	
Christus Health Plan	
Molina Health Care	
New Mexico Health Connections	
Presbyterian	
<i>Insurance Brokers – 1 Member</i>	
Broker	
<i>NMMIP Enrollees – 5 Members (Current or former members depending on ability to participate)</i>	
Individual	
Individual	
Individual	
Individual	
Individual	
<i>Honorary Board Member – 2 Members</i>	
Member Sitting on Both Boards	
Additional Member	

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The CEO of the Exchange and the NMMIP Executive Director will serve as Co-Chairs of the Advisory Committee.

Staff and Board Members will recommend to the Co-Chairs names of individuals to fill seats of the NMMIP-NMHIX Transition Advisory Committee, who will then approve appointments.

3.2 Term of Appointment. Committee members are appointed to terms expiring with the termination of the Committee as determined by NMHIX Board.

3.3 Subcommittees. The Committee may form ad hoc sub-committees that include one or more members of the Committee, as needed.

4. Committee Meetings

4.1 Occurrence. The Committee should meet at the call of the Co-Chairs in order to fulfill the mission of the Charter and both the NMHIX and NMMIP Boards.

4.2 Meeting Structure and Open Meetings Law. Meetings of the Committee shall be open to the public. Notice of a Committee meeting shall be given to the extent practicable. If possible, the Committee shall post on the NMHIX website the time and place of the meeting and the agenda or matters to be discussed.

4.3 Agendas. Committee agendas shall be developed by the Co-Chairs and their respective staff. Topics for consideration can originate from the NMMIP and NMHIX Boards, Staff, Committee members or members of the public.

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