

beWellnm
NEW MEXICO HEALTH INSURANCE EXCHANGE
ALBUQUERQUE, NEW MEXICO

**SPECIAL BOARD OF DIRECTORS MEETING
VIA TELECONFERENCE
MAY 30, 2023, 9:00 A.M.**

BOARD MEMBERS:

Chairman David Shaw
Quinn Lopez
Brandon Fryar
Mark Epstein
Dan Foley
Nandini Kuehn
Sharon Clahchischilliage
Jennifer Catechis
Terriane Everheart

REGRETS:

Nancy Wright
Lorelai Kellogg
Anne Sapon
Jane Wishner

Minutes prepared by Tanya Maher of Minutes Solutions Inc. from a recording.

1. CALL TO ORDER

There being a quorum present, and the Directors having been given adequate and proper notice of the meeting, the meeting was called to order.

2. APPROVAL OF THE AGENDA

On a motion made by Brandon Fryar, seconded by Mark Epstein, it was resolved to approve the agenda as presented. Motion carried.

3. MATTERS FROM THE FINANCE COMMITTEE – BRANDON FRYAR

On a motion duly made and seconded, it was resolved to approve the Agreed-Upon Procedures report as presented. Motion carried.

The Agreed-Upon Procedures near final draft report was presented by REDW for the Board to review.

The report assists the Exchange to meet its programmatic reporting requirements for the smart audit submission for the fiscal year ending December 31, 2022.

The report is divided into eight overall procedures:

1. **BeWellnm for Small Business Receipts and Disbursements Procedures:** The findings report that there was no type of non-compliance in the financial transactions.
2. **Eligibility and Enrollment Procedures:** The findings report that all employer groups selected were eligible and the enrollment for the 2022 coverage year was performed in compliance.
3. **Error Identification – Appeal Procedures:** The findings report that there is a valid policy and procedure in place that aligns with the Code of Federal regulations (CFR) related to appeals.
4. **45 CFR Part 155 Compliance Procedures:** The findings report that there were no exceptions found as a result of applying the procedures list in Appendix A. It was noted that Subpart K is applicable to the New Mexico Health Insurance Exchange; however, OSI contracted for the audit of subpart K.
5. **BeWellnm for Individual Marketplace Receipts and Disbursements Procedures:** The audit concluded that all premium billings, premium receipts, and remittances to carriers were properly recorded in accordance with GAAP. There were no non-compliance or accounting findings to report.
6. **Eligibility and Enrollment Procedures:** The findings report that for the 22 individuals selected, all were verified as valid and eligible. There were no non-compliance issues to report.
7. **Error Identification – Appeal Procedures:** The findings report that for all individuals selected, the appeal was eligible under the New Mexico Health Insurance Exchange's appeals policy. What the appeal was issued for was an allowable appeal.
8. **45 CFR Part 155 Compliance Procedures:** The findings report that no exceptions were found as a result of applying the procedures listed in Appendix A for both Subpart D and Subpart E.

Appendix A was presented.

It was noted that a change was made by the New Mexico Health Insurance Exchange in October of 2022, to send the resolution of appeal as required in order to be in compliance.

4. **ADJOURNMENT**

As there were no additional materials to cover, the meeting was adjourned.

DISCLAIMER

The above minutes should be used as a summary of the motions passed and issues discussed at the meeting. This document shall not be considered a verbatim copy of every word spoken at the meeting.

Director

Director

Date

Date